

NEVILLE PUBLIC MUSEUM

Of Brown County



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PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, November 9, 2020 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Kevin Kuehn, Cassandra Erickson, Tom Friberg, Kramer Rock and Tom Sieber
ALSO PRESENT: Kevin Cullen, Kasha Huntowski, and Beth Kowalski Lemke
EXCUSED: Sandy Juno & Alex Renard

CALL MEETING TO ORDER

1. Chair Kuehn called the meeting to order at 4:31 PM.
2. **APPROVE/MODIFY AGENDA**
Motion made by Tom Sieber and seconded by Kramer Rock to approve the agenda.
3. **Museum Director Report.** Museum Director Lemke thanked the County Board Supervisors for passing the 2021 County Budget. She also informed the Board that she was still projecting a shortfall in 2020 due to Covid-19. Despite being open to the public foot traffic is still down.

Museum Director Lemke thanked Deputy Director Cullen for hosting the very successful 1st Annual Art Annual Exhibit Award Presentation. A total of 54 artworks by 50 artists were chosen by juror Annemarie Sawkins (Independent Curator and Art Consultant). This digital platform will be used with the Green Bay Art Colony exhibit award presentation as possibly with the Northeastern Art Education Association Youth Art Month, Oneida Nation and NWTC Artisan Center in digital offerings in 2021 for awareness of the local artwork on display.

She informed the Board that the new website was live and thanked the essential staff who did all the behind the scenes work for the launch.

Museum Director Lemke informed the Board that the Collections Department was migrating from a server-based storage system to the cloud-based storage system by the same company Past Perfect Collections Management. This along with rehousing artifacts allows for small scale internal auditing of the collection and locations.

She also shared that the steam humidification system was up, running and stable. When the system went online three weeks ago there were issues with two traps. One on first floor in private space and one on second floor adjacent to the art cage. Brown County Facilities was able to make the necessary repairs to bring back the correct function.

Museum Director Lemke updated the Board that Museum Director Lemke staff annual reviews were completed, and the department is incorporating a hybrid staffing schedule to accommodate a blend of working from home and in office work.

Lastly, she informed the Board that the *Holiday Memories* exhibit would open Saturday, November 21, 2020 with a curbside shopping option for the Children Only Shop and that the member reception would take place during the day and evening of Tuesday, November 24, 2020.

Discussion ensued, no action taken.

4. Such other matters as authorized by law:

Deputy Director Cullen shared the following assessment from Bill Robillard of Encore Restorations regarding a recent request to review the figurines in *Holiday Memories*. Bill shared that the motor(s) is/are in good shape with this figure he studied. The biggest issue is with the internal iron rods, specifically the couplings where the mechanical movement takes place. They are highly corroded and shed rust after he animated it. If they are not run regularly or addressed via conservation, they will seize up completely and will likely never move again. If we want them/some to keep their mobility his recommendation is to select one of the figures to dissect at the articulation points to get a sense of what it would take to do this repair/stabilization on each one. Collections Manager Pfotenhauer and Director Lemke agree to have Bill continue his investigation into one figure and map out a plan that will be shared in later in 2021 with the Board.

The next scheduled meeting of the Neville Public Museum Governing Board will be December 14, 2020.
Discussion ensued, no action taken.

5. Adjournment. Chair Kuehn, called the meeting to an end at 5:04 PM. Motion made by Kramer Rock and seconded by Tom Sieber to approve.